WILDERNESS
FOUNDATION UK

Springfield Primary School
Forsythia Close
Chelmsford
Essex CM1 6XW
Tel: 01245 461077
Headteacher: Jacquelyn Pick

11 September 2019

Dear Parent/Carer

Year 1 Wilderness Foundation Visit – Friday 4 October 2019

We have organised a Year 1 trip to the Wilderness Foundation in Chatham Green to support the children's learning this term on seasonal changes.

Your child will require a packed lunch including enough to drink throughout the day (no canned or bottled fizzy drinks, or chocolate please) in a named rucksack that they can carry.

Being in Key Stage 1 entitles your child to a free school meal, so if you would prefer, the school can provide a packed lunch. A school packed lunch will contain the following:

- 2 slices of wholemeal bread with cheese filling
- A piece of fruit
- Carrot and cucumber sticks
- Cookie/biscuit
- Bottle of water

Please note, there is no alternative to the above school lunch so please provide a lunch from home if preferred. **We need to order school lunches in advance - please indicate below if you would like a packed lunch to be supplied and return the permission slip below as soon as possible**.

The children will be outside for most of the day, so they do not have to wear school uniform. We suggest children wear comfortable but warm clothes and suitable footwear, such as, trainers and a waterproof coat.

The children will need to be at school for 8.40am prompt to register in their classroom as the coach will be leaving at 9am to allow for a full day of activities. The coach will return to school at 3pm, subject to traffic conditions. Children will be dismissed from their classrooms at 3.10pm.

The children will be closely supervised at all times during the day and places are available for parents/carers who may like to come and help. If you would like to help and you are already on our 'checked volunteers' list (please check with the school office if you are not sure) please indicate this on the form overleaf.

The cost for this trip will be £13 per child. The preferred method of payment is by secure on-line payment through SIMS Pay. Alternatively, you may pay by cash or cheque, payable to Springfield Primary School via the School Office. If we do not receive sufficient funds to cover the cost of this trip, we may have to cancel. All monies are non-refundable, even in the event of sickness.

Please complete and return the permission slip overleaf by **Friday 27 September.**

Yours sincerely

Mrs Esser
Class Teacher (Dolphins)

Miss Townsend
Class Teacher (Sharks)

Year 1 Wilderness Foundation Visit – Friday 4 October 2019

To: School Office, Springfield Primary School

Name _____ **Class** _____

I acknowledge receipt of the letter regarding the Year 1 Wilderness Foundation visit on Friday 4 October 2019.

☐ I would like the school to provide a packed lunch for my child (please tick if required)

☐ I have paid £13 online via SIMS Pay

☐ I enclose £13 cheque/cash (please make cheques payable to 'Springfield Primary School' and place all payments in an envelope with your childs name on)

☐ I would like to volunteer to go on the trip and have been risk assessed by the school.
Parent/carer name: _____

Signed _____ **Date** _____